

## CHECK IN & CHECK OUT PROCEDURES



- SFUMC is proud to be a program that abides by the United Methodist Church's Safe Sanctuary Policies regarding Children's Ministry.
- In an effort to continue moving in the direction of these policies, this is a friendly reminder of the following policies regarding the signing in and signing out of your child.

### NEW POLICY & REMINDERS:



- ALL Children ages Nursery - 5th grade must be signed in by a parent/guardian at the start of programming and signed out by a parent or guardian at the conclusion of programming. To comply with safe sanctuaries policies an adult is considered someone who is 18 years or older.
- Older siblings are NOT allowed to sign in or check out children from Wednesday programming, Sunday School, Children's Church, or the Nursery. Please make arrangements to accompany your child into the building to sign them in and out in order for them to participate.
- **All Parents or Guardians must create a Kid Check Account for all children participating in Children's Ministry activities, programs, classes, etc. in order to sign children in and out.**
- Create a Parent Account Online before you arrive OR Create Account at the Sign in Station located in designated areas on Campus. (Sanctuary, Sunday School Hall, and West Campus)

We thank you in advance for your cooperation in this effort. We want to ensure the safety of all children while they are on our church campus. If you have any questions or concerns, please contact the church office at 251-626-1334 or email [children@spanishfortumc.org](mailto:children@spanishfortumc.org).